



APPLICATION TO LEASE

The following must be completed in its entirety and verified prior to consideration for occupancy.

PLEASE PRINT

For Office Use Only	
Property Name	
Apt. #	Apt. Type
Move-in Date:	Rent:

PERSONAL INFORMATION

LAST NAME		FIRST NAME	MIDDLE NAME
Drivers License # & State	Social Security Number		Are you over 18?
Current Phone #	Cell phone #		E-mail address
Names of others 18 years or older who will occupy apartment:		Names of others under 18 years of age who will occupy apartment:	

RESIDENTIAL HISTORY

The last 6 months

Current address (Number, Street, City, Zip)		If apartment, name of complex	
		Dates of Residency	
Rent ☐	Own ☐	House ☐	Apartment ☐
To whom do you make payments? Name:		Monthly payment \$	
Address		Phone # ()	
City		State Zip	

Previous address (Number, Street, City, Zip)		If apartment, name of complex	
		Dates of Residency	
Rent ☐	Own ☐	House ☐	Apartment ☐
To whom did you make payments? Name:		Monthly payment \$	
Address		Phone # ()	
City		State Zip	

EMPLOYMENT/INCOME

The last 6 months

Current Employer Self Employed ☐		Dates of Employment	
Address		From:	
City		To:	
State Zip		Phone # ()	
Type of business	Position	Income	Annually
		\$	Monthly

Previous Employer Self Employed ☐		Dates of Employment	
Address		From:	
City		To:	
State Zip		Phone # ()	
Type of business	Position	Income	Annually
		\$	Monthly

Other verifiable income (if needed to qualify)	Description
\$	
\$	
\$	



FINANCIAL

Checking: Bank and branch	Acct. #	Balance
		\$
Savings: Bank and branch	Acct. #	Balance
		\$
Other Assets (if needed to qualify)		
Have you ever filed bankruptcy? Yes ☐ No ☐ If yes, when: _____		If yes, date of discharge
County and state where filed:		
Have you ever had any suits, liens, judgments, evictions or repossessions? Yes ☐ No ☐		
Describe: _____	County and State : _____	What year? _____
Describe: _____	County and State : _____	What year? _____
Describe: _____	County and State : _____	What year? _____
Describe: _____	County and State : _____	What year? _____
Describe: _____	County and State : _____	What year? _____

CURRENT FINANCIAL OBLIGATIONS (Please list ALL monthly payments)

Name	Address	Account Type	Amount
			\$
			\$
			\$
			\$
			\$
			\$

VEHICLES

How many vehicles do you own? _____	Make _____	Year _____	License # _____
(cars, trucks)			
	Make _____	Year _____	License # _____
	Make _____	Year _____	License # _____
	Make _____	Year _____	License # _____
PARKING OF RECREATION VEHICLES, BOATS, TRAILERS OR COMMERCIAL VEHICLES ON THE PROPERTY IS PROHIBITED UNLESS DESIGNATED AREA IS PROVIDED.			

This application is made for the purpose of procuring rental of the herein described premises, and for credit clearance. Everything that I have stated in this application is correct to the best of my knowledge. I understand that you will retain this application whether or not it is approved. You are authorized to check my credit, employment, resident and criminal history.

I hereby agree to release and hold harmless Anza Management Company, its agents and employees from any and all liability, legal proceedings and costs including attorney's fees arising out of either the verification of the information contained on this application form or the release of this information to other parties.

All of the above data and information set forth herein including, but not limited to the statement of my assets, income and financial condition is warranted to be true and accurate and to fully and correctly state my financial conditions as of the date of this application. I also covenant and agree to notify you of any changes in the status of any of the aforementioned items during the period of my tenancy.

What may be released by any agency of criminal justice without any restrictions are: any record reflecting a conviction any record which pertains to a incident for which a person is currently with the system of criminal justice. This information is to be used by the Apartment Community or Management Company only and not to be disseminated to any other person or apartment complexes or management companies.

As a routine policy, we request any prospective Resident to grant us a release. We are not required under the law to get a release, but we want you to know that we routinely get the criminal information or lack thereof from a police agency in order to protect our residents and employees. Your granting the release is a condition of your being considered as a resident at this home or apartment community.

_____		_____
Applicant's Signature	Date of Birth (For Criminal Background Check Purposes Only)	Today's Date
STAFF MEMBER SIGNATURE:		